**Harlan County Public Schools**

**RtI Monitoring Process-Folder Check**

**School:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student Initials: \_\_\_\_\_\_ Reviewer Initials:\_\_\_\_\_\_\_\_\_\_\_\_**

**Part 1**

**Universal Screening Report: \_\_\_\_\_Reading \_\_\_\_\_Math \_\_\_\_\_\_Behavior \_\_\_\_\_ Writing**

**\_\_\_\_\_ Fall: \_\_\_\_\_ Diagnostic Report (R,M) \_\_\_\_\_ Instructional Planning Report (R,M)**

**\_\_\_\_\_Winter: \_\_\_\_\_ Diagnostic Report (R,M) \_\_\_\_\_ Instructional Planning Report (R,M)**

**\_\_\_\_\_Spring: \_\_\_\_\_ Diagnostic Report (R,M) \_\_\_\_\_ Instructional Planning Report (R,M)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_ Length of time in RTI process to date. \_\_\_\_\_\_\_\_\_\_ T2 \_\_\_\_\_\_\_\_\_\_T3**

**Student Folder Checklist**:

\_\_\_\_\_\_ Folder organized by tiers

\_\_\_\_\_\_ Response to Intervention Student Information Sheet

\_\_\_\_\_ Complete \_\_\_\_\_ Incomplete

\_\_\_\_\_\_ Response to Intervention Individual Student Plan(s)

\_\_\_\_\_ Evidence of multiple and varied intervention across tiers

\_\_\_\_\_ Evidence of a new plan for each intervention

\_\_\_\_\_ Evidence of a new plan for each tier

\_\_\_\_\_ Research based programs/strategies

\_\_\_\_\_ Data Driven

\_\_\_\_\_\_ Response to Intervention Team Meeting Agenda(s)

\_\_\_\_\_ Aligned with Student Plan

\_\_\_\_\_ Evidence of multiple meetings (one per month; each time intervention/tier changes)

\_\_\_\_\_ Evidence of team decision making (multiple signatures)

\_\_\_\_\_\_ Response to Intervention Progress Monitoring Chart

\_\_\_\_\_ Completed weekly

\_\_\_\_\_ Reported in data

\_\_\_\_\_ Evidences research based programs/strategies

\_\_\_\_\_\_ Response to Intervention Progress Monitoring Graph showing goal and trend data

\_\_\_\_\_ Weekly data points plotted

\_\_\_\_\_ Trend lines and/or trend data

**Harlan County Public Schools**

**Response to Intervention (RTI) Monitoring Process**

**School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Part 2**

**Elements of Fidelity Present in Intervention Delivery**

When observer walked into room teacher was \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

When observer walked into room student was \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**\_\_\_\_\_\_** Adherence (Intervention follows RTI plan; Progress Monitoring Data up to date, etc.)

Notes:

\_\_\_\_\_\_ Exposure (How often does the student receive an intervention? How long does it last?)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tier II Intervention \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tier III Intervention

Notes:

\_\_\_\_\_\_ Quality of Delivery (Research Based Strategies; Content knowledge, etc.)

Notes:

\_\_\_\_\_\_ Program Differentiation (Is one intervention differentiated from another? Is intervention individualized rather than a one-size-fits all?)

Notes:

\_\_\_\_\_\_ Student Responsiveness (Are students engaged? Enthused? Is time spent on task appropriate? Is teacher involved? Is student progress being monitored and instruction adjusted accordingly?)

Notes:

**Harlan County Public Schools**

**Response to Intervention (RTI) Monitoring Process**

**School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Part 3**

**District Submissions:**

**Folders submitted for review in a timely manner.**

**\_\_\_\_\_** Number of folders submitted to date to district office for review for referral.

**Folders accepted for accuracy and completeness.**

**\_\_\_\_\_** Number of folders accepted.

District RTI Representative(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal/ Assistant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Counselor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School RTI Facilitator(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Classroom Teacher(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Special Ed Representative(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Special Ed ARC Representative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Next Step Recommendations:**